



Fredericksburg Area Association of REALTORS®  
**2017 Manager of the Year**  
Nomination Form

Name of Nominee: \_\_\_\_\_

Designations \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Date of last ethics seminar \_\_\_\_\_ month, day, year

**DEADLINE: February 16, 2018**

Criteria

1. Commitment to personal and associate education

a. Current professional designations

\_\_\_\_\_  
\_\_\_\_\_

b. Professional or Continuing Education courses taken within the last 24 months.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. Has the nominee attended a professional standards or agency seminar within the last 24 months?

\_\_\_\_\_  
\_\_\_\_\_

d. Internal or external education and training delivered to associates, including support of educational opportunities for Associates, whether monetary or in allowance of time.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. REALTOR® achievements & contributions (local, state, and/or national).

a. Committees chaired (local/state/national, indicate years)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. Committee membership (local/state/national, indicate years)

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c. The nominee has assisted the local association by

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d. The most significant contribution for which this person has been nominated is

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3. Business and Civic Accomplishments

a. Positions held in current real estate office

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b. Public recognition of business conduct

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c. Exemplary services to clients/customers

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d. Business related awards received

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e. Civic involvement (indicate information on nominee's "active" participation vs "non-active" membership: includes service clubs, charitable organizations, religious groups, etc. and awards or other recognition received from such groups)

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4. Management criteria (innovation, creativity, originality)

a. Describe unique or creative methods of associate recruitment

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b. Describe unique creative methods of associate retention

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c. Describe goal setting methods used by nominee as related to office and associate Profitability and productivity.

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Individuals must have served his/her firm in a brokerage management capacity. This would include any licensed sales manager and owner- broker who is directly managing a real estate company, office or sales staff. Must be a member in good standing of the Fredericksburg Area Association of REALTORS®

**Submit form to the Fredericksburg Area Association of REALTORS® by February 16, 2018.**

Nominated by: \_\_\_\_\_

Date: \_\_\_\_\_

Principal Broker: \_\_\_\_\_

Date: \_\_\_\_\_

Company: \_\_\_\_\_

Phone #: \_\_\_\_\_